



SPRING 2011

Sign-up Sundays, March 13, 20, & 27

Groups start April 3

KEEP THIS
FOR YOUR
REFERENCE

PLEASE . . . BE AWARE OF THESE IMPORTANT DATES
AND EVENTS WHEN PLANNING FOR YOUR GROUP.

- ♥ **Sunday, January 30** - Development Plans due. Please contact us with questions regarding curriculum, materials, costs, etc.
- ♥ **Wednesday, March 9** - Display boards due at church
Each leader is responsible to do a display board for sign-up Sundays. Boards are supplied - see Tracy Martin or Paula Fleming if you need one.
- ♥ **Sundays, March 27 & April 3** - Leaders Resource Time (Between services near the HeartBeats Information Table). Get updated information, your room assignments, and forms for the quarter.
- ♥ **Sunday, May 1** - Mid-quarter Leader's Meeting | 8:30 - 9:45am in the Merge Game Room

CHURCH CALENDAR EVENTS:

- ♥ Sunday, January 30 is the Worker's Appreciation Dinner
- ♥ Saturday, April 16 - Eggstravaganza
- ♥ Sunday, April 24 - Easter
- ♥ Elevate Meetings for spring quarter - March 7, April 4, May 2



SMALL GROUP DEVELOPMENT PLAN

Your Name: _____ Date: _____

The following will be used to proof the directory, please check it for accuracy
PROVIDE COMPLETE INFORMATION FOR ALL AREAS

Group name: _____ Number of weeks: _____

Group type (life, interest, nurture, knowledge, spiritual development): _____

Description (how you would like it to appear in the directory – subject to changes at time of proofing): _____

_____ (use back if necessary)

Day of week: _____ Time (beginning and ending times): _____

Dates of group (indicate any dates that will be skipped): _____

Leader: _____ Phone number (to be listed in the directory): _____

Co-leader/intern/assistant: _____ Phone number (to be listed in the directory): _____

Where (meeting place - including address if not at JCC): _____

Group size (**NOT INCLUDING** yourself and other leaders. Minimum of 3, and unless approved, maximum of 12): _____

Cost (give an approximate cost - based on information you have - of any books, workbooks, materials, and fees associated with your group. The HeartBeats director will work with the bookstore and other sources to find available discounts. Any discounts we get will be passed onto group members. Final costs for groups will be determined by the HeartBeats director): _____

Materials request (titles & authors - copy of covers and ISBN is helpful. If group requires a fee, be specific as to what the fee covers): _____

Childcare: None _____ At JCC _____ At home group _____

Open to (be specific - if youth or children are involved, indicate by grades): _____

I am agreeing to fulfill my responsibilities as stated in my Heartbeats application packet and attend required meetings:

Name: print _____ Preferred method of communication: _____

Home phone: _____ Alt phone: _____ E-mail: _____